

<b>TITLE</b>	<b>Local Involvement Network (LINK) Update (standing item)</b>
<b>FOR CONSIDERATION BY</b>	Health Overview and Scrutiny Committee – 28 September
<b>WARD</b>	None Specific
<b>LEAD PERSON</b>	Christine Holland - christinemholland@btinternet.com

<b>PURPOSE OF REPORT</b>
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To review the progress that has been made by the Wokingham LINK since the last Committee meeting on 2 August 2011.
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<b>RECOMMENDATIONS</b>
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To note the progress update on the Wokingham LINK.
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<b>SUPPORTING INFORMATION</b>
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<b>GENERAL MATTERS</b>
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| <ul style="list-style-type: none"> <li>• Two of the database members have expressed an interest in continuing to work as volunteers with the Steering Group.</li> <li>• The Support Officer Jennie Grieve will issue the latest e – bulletin to the database in the near future.</li> <li>• We are drawing attention to the website which is now available at <a href="http://www.wokinghamlink.org">www.wokinghamlink.org</a> it is still a work in progress and any suggestions would be welcome.</li> <li>• There will also be information about the new x-ray service available at the Royal Berkshire Bracknell Clinic, Brants Bridge, Bracknell for Wokingham Borough Patients who are referred by their GP for a non-urgent x-ray. The service is by appointment (telephone 01344 662928) and parking is free, but patients must be able to walk unaided. Some of the larger pharmacies are offering a free service to collect from a surgery and deliver repeat prescriptions to patients who are confirmed by their GP as housebound. It would be worth an approach to the pharmacist as well as the GP if the service would be useful. Some pharmacies offer a separate service of postal delivery of prescription medication for a fee, this is not intended to be for those who are housebound.</li> </ul> |
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<b>CONTINUING PROJECTS</b>
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| <ul style="list-style-type: none"> <li>• Neurological Survey Project</li> <li>• Parents Experience of the CAMHS (Child and Adolescent Mental Health Service). Tony Lloyd visited the CAMHS unit at Wokingham Hospital and met with Kazem Bholah (BHCT CAMHS Manager for Wokingham, Windsor and Maidenhead ) and Emily Nobbes, a clinical psychologist. The essence of the improvements arising from</li> </ul> |
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the review is a streamlined diagnostic pathway using a multidisciplinary final assessment process and it was stated that these changes together with some improvements in the environment had met most of the concerns raised by the Wokingham Link. We are now considering doing a corroborative survey of parents to confirm that they concur with the opinions of the CAMHS unit professionals. Tony is planning to meet with the Acting Director for CAMHS at the BHCT and will also be devising a questionnaire for parents in collaboration with Kazem that will be used in Wokingham and may be used in West Berkshire as well.

- Pharmaceutical Service talks provided by Community Pharmacists to local groups
- Support to the Westmead Project
- Community Engagement Survey extension to Young Parents.
- Referral of Pharmacy waiting times at RBFH

The Chief Nurse had followed up the issue and there was now an action plan to address the issues both within Lloyds and on the prescribing side. The Chief Pharmacist explained that all cancer drugs would now go via the pharmacy and that the issue appeared to have been resolved

- Establishing contact with Providers such as the division of the Berkshire Healthcare Foundation Trust which provides Community Care Services which operate in Wokingham Borough e.g. District Nurses and Community Hospitals. A meeting with BHFT and the 6 Berkshire LINKs has taken place.
- Following changes in the provision of Social Care, the Steering Group met with Mike Wooldridge and Mike Stillman to talk about Personal Budgets and Personal Assistants. This was useful and it was arranged that members of the Steering Group would meet some of the Choice Champions to seek their views of these matters.

- Establishing contact with Residential Care Homes in the Wokingham Borough to build relationships.  
Pat Evans and Christine Holland accepted an invitation to speak to the residents of the Liberty of Earley House about changes in the NHS and their experiences of health matters. We have pursued one of their concerns about use of bus passes to pay for transfers by the Earley Volunteer Car service to approved medical appointments.

**Analysis of Issues**

n/a

**Corporate Implications (this must include Financial Implications)**

n/a

**Reasons for Decision**

No decision required.

**Alternative Options considered, if any**

n/a

**Reasons for considering the report in Part 2**

n/a

**List of Background Papers**

n/a

<b>Contact</b> Charles Yankiah	<b>Service</b> Democratic Services
<b>Telephone No</b> 0118 974 6013	<b>Email</b> charles.yankiah@wokingham.gov.uk
<b>Date</b> 20 September 2011	<b>Version No.</b> 1

<b>TITLE</b>	<b>Health Consultations</b>
<b>FOR CONSIDERATION BY</b>	Health Overview and Scrutiny Committee – 28 September 2011
<b>WARD</b>	None Specific
<b>LEAD OFFICER</b>	Charles Yankiah, Senior Democratic Services Officer

**PURPOSE OF REPORT**

To bring to the attention of the Committee the current "live" health consultations.

**RECOMMENDATIONS**

To decide on which of the "live" Consultations the Committee would like to be consulted on and respond to prior to the deadline dates.

**SUPPORTING INFORMATION****INTRODUCTION**

This paper provides an overview of "live" consultations in relation to health policy as of 19 September 2011. Details provided on all "live" consultations have been taken directly from the Department of Health website.

For further information on consultations please refer to the Department of Health or Directgov websites, see link below –

<http://www.dh.gov.uk/en/Consultations/Liveconsultations/index.htm>

**LIVE CONSULTATIONS****1. Consultation on proposed changes to regulations for Care Quality Commission registration – Appendix 3**

**Launch date:** 18 July 2011

**Closing date:** 7 October 2011

The Care Quality Commission (CQC) took responsibility for the regulation of health and adult social care providers in April 2009. The regulatory framework that CQC operates is underpinned by two main sets of regulations: The Health and Social Care Act 2008 (Regulated Activities) Regulations 2010, and The Care Quality Commission (Registration) Regulations 2009.

Please respond to the consultation via the online link below –

**Contact:** Registration Consultation

**Address:** Room 3E58  
Quarry House  
Quarry Hill  
Leeds  
LS2 7UE

**Email:** [proposedchangestoregs2010@dh.gsi.gov.uk](mailto:proposedchangestoregs2010@dh.gsi.gov.uk)

**Link -**

[http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH\\_128222](http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_128222)

## **2. Consultation on Preventing Suicide in England: A Cross-Government outcomes strategy to save lives**

**Launch Date:** 19 July 2011

**Closing Date:** 11 October 2011

This document sets out a proposal for a new suicide prevention strategy for England with the aims of reducing the suicide rate and improving support for those bereaved or affected by suicide. The draft strategy brings together knowledge about groups at higher risk of suicide, effective interventions and resources available. The closing date for consultation responses is 11 October 2011. Consultation responses will inform the final strategy, early in 2012

Please respond to the consultation via the online link below –

**Contact:** Mental Health and Disability Division

**Address:** Department of Health  
133–155 Waterloo Road  
London  
SE1 8UG

**Email:** [suicideprevention@dh.gsi.gov.uk](mailto:suicideprevention@dh.gsi.gov.uk)

**Link:** [http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH\\_128065](http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_128065)

## **3. Fundamental Review of Data Returns – A consultation on the recommendations of the review**

**Launch Date:** 30 August 2011

**Closing Date:** 22 November 2011

Consultation on the findings of the Fundamental Review of Data Returns. This covered all national data returns requested by the Department of Health in England and its Arms Length Bodies (ALBs) from NHS organisations.

**Contact:** Fundamental Review of Data Returns Consultation

**Address:** Room 3E48

Quarry House

Quarry Hill

Leeds

LS2 7UE

Email: [fundamentaldatareview@dh.gsi.gov.uk](mailto:fundamentaldatareview@dh.gsi.gov.uk)

Link: [http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH\\_129725](http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_129725)

**4. Consultation on Allocation Options for distribution of additional funding to local authorities for: Local Health Watch, NHS Complaints Advocacy, PCT Deprivation of Liberty Safeguards**

**Launch Date:** 27 July 2011

**Closing Date:** 24 October 2011

Subject to the passage of the Health and Social Care Bill, the Department (DH) will allocate funding for Local HealthWatch, NHS Complaints Advocacy and, potentially, PCT Deprivation of Liberty Safeguards from October 2012. This additional funding will be added to the current DH Learning Disabilities and Health Reform grant. This consultation is asking for your views on options for distributing the new funding for Local HealthWatch, NHS Complaints Advocacy and PCT Deprivation of Liberty Safeguards (DOLS).

**Contact:** Sarah Horne and Chris Eleftheriades

**Address:** Social Care Strategic  
Policy and Finance  
Room 328  
Wellington House  
London SE1 8UG

**Phone:** 020 7972 4871

**Email:** [scgrants@dh.gsi.gov.uk](mailto:scgrants@dh.gsi.gov.uk)

**5. NHS Pension Scheme - consultation on proposed increases to employee contribution rates effective from April 2012**

**Launch Date:** 28 July 2011

**Closing Date:** 21 October 2011

The Government has given a commitment to review the long-term affordability and sustainability of public service pensions. The Independent Public Service Pensions Commission, chaired by Lord Hutton, concluded in its report that reform is needed. The Government accepted Lord Hutton's recommendations as a basis for consultation with public sector workers and trade unions on long-term reform of pension arrangements.

Ahead of longer term reform, the Commission made clear that there is a rationale for increasing pension scheme member contributions to ensure a fairer distribution of costs between taxpayers and members. The Government has announced plans to produce £2.8bn savings per year by 2014-15 through increasing public service employee pension contributions. This document presents for consultation proposals to increase the level of contributions paid by members of the NHS Pension Scheme in 2012-13.

The Department of Health and the Welsh Government invite views on:

- their preferred approach to delivering the required savings by increasing employee contributions to the NHS Pension scheme by the amounts set out in Table 1 (see attached consultation document above); and
- other ways of delivering those savings through increased employee contributions within the Government's preferred scheme design parameters.

This consultation does not invite comments on the contribution rates in 2013-14 and 2014-15 as these will be the subject of further discussion with Trade Unions. This consultation concerns proposed increases relating to 2012-13 only.

**Contact:** NHS Pensions Policy Team

**Address:** Room 2W12  
Quarry House  
Quarry Hill  
Leeds LS2 7UE

**Email:** [nhsensioncontributions@dh.gsi.gov.uk](mailto:nhsensioncontributions@dh.gsi.gov.uk)

## **6. Developing Safe and Sustainable acute services in South Central Stroke, major trauma and vascular surgery**

**Launch Date:** 23 August 2011

**Closing Date:** 30 September 2011

The three Primary Care Trust (PCT) clusters in the NHS South Central region want to talk to local people about proposals to improve services for those who experience a stroke, major trauma or vascular surgery.

The proposals are to concentrate these services in places where there are specialists and support services available around the clock. National clinical experience shows that this approach saves lives and improves patient recovery.

The three Primary Care Trust clusters in South Central who would like your views are:

- **NHS Buckinghamshire and Oxfordshire**
- **NHS Berkshire**
- **NHS Southampton, Hampshire, the Isle of Wight and Portsmouth.**

The documents explain each of the three services and the proposed changes. Views are being sought as part of a six-week engagement exercise and your feedback will help the PCT cluster decide the best way forward.

**Contact:** The Public & Patient Involvement Team

**Address:** Freepost RRLX - SZAY - LTKX  
PPI Team

NHS Berkshire West  
57-59 Bath Road  
Reading  
RG30 2BA

**Phone:** 0118 982 2782  
**Email:** [ppi.team@berkshire.nhs.uk](mailto:ppi.team@berkshire.nhs.uk)

### **7. Joint Strategic Needs Assessment (JSNA ) - children and young people**

**Launch Date:** 13 September 2011

**Closing Date:** 11 October 2011

The JSNA is a mandatory requirement and a joint responsibility for Primary Care Trusts and upper tier Local Authorities. The JSNA tells us what the health and social care needs are of the local population - now and in the future. The JSNA informs planning and 'commissioning priorities' (what social care and health services - plan to buy) for the short- and medium- term. Aim to improve health and wellbeing, independence and reduce health inequalities. Are asking for people's views on the JSNA, relating to sexual health, children and young people and tuberculosis. Are really interested in views from community organisations, patients and their carers as well as the general public. We have summarised the JSNA so that it is easier to understand and comment on. If you prefer the full versions please contact the PPE Team on 0118 982 2962 or at [health.network@berkshire.nhs.uk](mailto:health.network@berkshire.nhs.uk) . Gather people's views by 11 October and will feedback on what people said.

**Contact:** The Engagement Team

**Address:** NHS Berkshire West  
57 - 59 Bath Road  
Reading  
RG30 2BA

**Tel:** 0118 982 2916

**E mail:** [ppi.team@berkshire.nhs.uk](mailto:ppi.team@berkshire.nhs.uk)

#### **Analysis of Issues**

n/a

#### **Corporate Implications (this must include Financial Implications)**

n/a

#### **Reasons for Decision**

No decision required.

#### **Alternative Options considered, if any**

n/a



<b>Reasons for considering the report in Part 2</b>
n/a

<b>List of Background Papers</b>
n/a

<b>Contact</b> Charles Yankiah	<b>Service</b> Democratic Services
<b>Telephone No</b> 0118 974 6013	<b>Email</b> charles.yankiah@wokingham.gov.uk
<b>Date</b> 28 September 2011	<b>Version No.</b> 1

**HEALTH OVERVIEW AND SCRUTINY COMMITTEE**

**Work Programme from July 2011**

**Please note that the work programme is a 'live' document and subject to change at short notice.**

**The information in this work programme is subject to approval at the Committee meeting scheduled for 31 May 2011.**

*The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.*

**All Meetings start at 7pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.**

## HEALTH OVERVIEW AND SCRUTINY WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
<b>2 August 2011</b>  <b>Agenda deadline: Close of play Thursday 21 July 2011</b>	<b>Community Care Connect (Optalis)</b>	Information about new traded enterprise for Adult Social Care services.	Information on current situation and planned work	Mike Wooldridge/ Mike Walsh
	<b>Adult Safeguarding</b>	General update and review of the Annual Report.	Progress Update	Linda MacEachen
	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services/ Rachel Masters
	<b>Care Quality Commission</b>	To provide the update on the work of the Care Quality Commission. <b>Sue Sheath confirmed attending – 20 June</b>	Deferred from the last meeting	Democratic Services/ Sue Sheath
	<b>Age UK Woodley</b>	A report on the services provided by Age UK Woodley to be received at the next meeting – <b>spoke to Ann Parr on 21 June made formal invitation and requested information regarding visit – 11.30am (before lunch or between 1.30-2.00pm) visit could last up to an hour – Ann Parr 0118 969 1471</b>	A follow up visit to be arranged	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
<b>28 September 2011</b>  <b>Agenda deadline: Close of play Friday 16 Sept 2011</b>	<b>Infection Control/ Cleaning Contracts Report</b>	To inform the Committee about current processes and practices on both the commissioning side and practical side following concerns raised by a Member of the Committee.	To receive information following concern raised by Member of Committee and to decide if further review is required.	Bev Searle, PCT/ Keith Eales / <b>Nicola Wesson, RBH</b>
	<b>Berkshire Healthcare Foundation Trust</b>	Update on current and planned developments within the Trust and changes in Community Services	Update on NHS Trust	Alex Gild, BHFT/ Mike Wooldridge
	<b>NHS Berkshire West Performance and Finance Update/ financial management at GP level</b>	To inform the Committee of the current position and explain any issues/future pressures, as well as highlighting any areas of concern that the Committee may need to consider further.  To include information on budget performance at practice level and future plans for GP Commissioning Consortia budget management.	To keep the Committee informed	Bev Searle/ Nigel Foster/ Dr Madgwick or Dr Perry
	<b>Update on progress to date with the GP Consortia</b>	To update the Committee on progress in this area in a more general sense.  Linked to above item.	To inform the Committee.	Dr Madgwick or Dr Perry, contact via Bev Searle or Nigel Foster, PCT
	<b>Update on Public Health</b>	At March 2011 meeting, the Committee requested an update about Public in 6-9 months time, due between Sept and Dec 2011.	To update the Committee on progress.	Janet Maxwell, Director of Public Health, PCT
	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>Development of HOSC</b>	To discuss the development of HOSC as well as the Work Programme		
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
<b>29 November 2011</b>	<b>Community Care Connect</b>	Information about new traded enterprise for Adult Social Care services.	Information on current situation and planned work	Mike Wooldridge
<b>Agenda deadline: Close of play Thursday 17 Nov 2011</b>	<b>Patient Advice Liaison Service (PALS) Annual Report 2010/11</b>	Annual Report on the Services provided for monitoring by the Committee.	To monitor the work being carried out and pick up any areas of concern.	Jo Cozens, NHS Berkshire West
	<b>Update on Public Health</b>	At March 2011 meeting, the Committee requested an update about Public in 6-9 months time, due between Sept and Dec 2011.	To update the Committee on progress.	Janet Maxwell, Director of Public Health, PCT
	<b>LINK Steering Group Presentation</b>	Annual Presentation by the LINK Steering Group to report on the work they have been doing and future plans.	To keep the Committee informed.	LINK Steering Group

	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>South Central Ambulance Service NHS Trust</b>	The new Ambulance Quality Indicators (from April 1st) Although the A8 and A19 response times remain in place (although renamed) the B19 indicator has gone and we now have a set of outcome measures, eleven in total. Tel - 01869 365039/07920027762	To Update the HOSC	Duncan Burke, <b>PA - Rachel Aindow</b> - 01869 365036
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters
	<b>Royal Berkshire Hospital</b>	Chief Executive invited – <b>confirmed attendance by letter on 23.06.11</b>	As a follow up to his last visit	Democratic Services
	<b>Review RBH Maternity Unit Closures in 2011</b>	Following the visit by Committee Members in March 2011 which revealed the number of times the Unit had been forced to close during 2010, the Committee agreed to review the situation six months on.	Follow up of visit in March 2011.	Keith Eales /Nicola Wesson, RBH

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
25 January 2012	CQC Update	To update the Committee on progress being made.	6 monthly update requested by Committee	Sue Sheath

<b>Agenda deadline: Close of play Friday 13 Jan 2011</b>	<b>NHS Berkshire West Annual Performance and Finance Update</b>	To inform the Committee of the current position and explain any issues/future pressures, as well as highlighting any areas of concern that the Committee may need to consider further.	To keep the Committee informed	Bev Searle
	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters
	<b>CAMHS</b>	<p>This review will focus on the transition of patients from CAMHS to adult social services.</p> <p>The review will be conducted in two parts, with the first part taking the form as a visit to the Berkshire Healthcare Trust in December to discuss this transition, with a focus on eating disorders.</p>		Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
<b>28 March 2012</b>  <b>Agenda deadline: Close of play Friday 16 March 2011</b>	<b>Review of RBH Maternity Unit One Year on</b>	Following the visit by Committee Members in March 2011 which revealed a number of items the Committee wanted to review again, it was agreed they would look at these again in one year's time. These were – the move towards two 12 hour shifts on the Unit (if they had been agreed) and whether there had been any detrimental safety impacts on patients, the fact that one to one care was only achieved 97% of the time for mothers in established labour to see if this had improved, and to assess the new Early Labour Triage Telephone Service to see if it had led to any mothers giving birth prior to admission following advice to stay at home.	Follow up of visit in March 2011.	Keith Eales / Nicola Wesson, RBH
	<b>Joint Strategic Needs Assessment Summary Report</b>	To receive the Annual Report findings.	Information provided each year on findings of the report.	Janet Maxwell, Director of Public Health, PCT
	<b>LINK Update</b>	Standing Item	Update on progress	LINK Steering Group
	<b>Work Programme</b>	Standing Item	Consider items for future consideration	Democratic Services
	<b>Health Consultations</b>	Standing Item	To consider current consultations and results of past consultations	Democratic Services/Rachel Masters



### **Items not scheduled but due to be considered during the 2011/12 Municipal Year:**

- Quality Accounts of relevant NHS Trusts;
- Information about the Health and Wellbeing Board and other relevant changes emerging from new policies of the Coalition Government and Health White Papers;
- Healthwatch: briefing on the new body, its role and preparations for establishing locally;
- Community Care Connect: information about the new traded enterprise for Adult Social Care Services;
- Berkshire Healthcare Foundation Trust: changes in Community Services;
- Mental Health: Next Generation Care and 'No Health without Mental Health' Strategy;
- Consideration and response to any relevant consultations as they emerge.
- Changes to the Public Health system - Professor John Newton, Regional Director Public Health, NHS South Central.

## Member Visits

Suggested Place of Visit	Reason for Suggestion	Time of year proposed	Date Agreed for Visit	Lead Member (to report back to HOSC)
Age Concern Woodley	Review of Care for the Elderly/End of Life Care	September 2011		
TBC	Eating Disorder treatment	January 2012		
Maternity Unit Visit at Royal Berkshire Hospital	Maternity Unit visit carried out in March 2011 by Members of the Committee following a number of concerns. Presentation received, would like to return to follow up a number of points and have a tour of the ward if possible.	March 2012		
Royal Berkshire Hospital	Infection control/cleaning contracts concern raised by a Member of the Committee, following information by PCT/RBH at 28 Sept 2011 meeting, a visit to investigate further may be appropriate.	After 28 Sept 2011 meeting.		

**HEALTH OVERVIEW AND SCRUTINY COMMITTEE  
TRACKING NOTE 2011/12**

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS
1.	<p><b>MINUTE NO.72 - JOINT STRATEGIC NEEDS ASSESSMENT (JSNA) SUMMARY –</b> Janet Maxwell, Director of Public Health, NHA Berkshire West, be invited back to the Committee to give an update on this area of work when appropriate.</p>	ELLA HUTCHINGS/ CHARLES YANKIAH	23.03.11	Sept-Dec 2011	
2.	<p><b>MINUTE NO. 73 - PUBLIC HEALTH AND PREVENTION –</b> Janet Maxwell, Director of Public Health, NHA Berkshire West, be asked to give the Committee an update on the situation with Public Health in six to nine months time, as appropriate.</p>	ELLA HUTCHINGS/ CHARLES YANKIAH	23.03.11	Sept – Dec 2011	
3.	<p><b>MINUTE NO. 77 - MEMBER REPORT ON VISIT TO THE MATERNITY UNIT AT THE ROYAL BERKSHIRE HOSPITAL</b></p> <ul style="list-style-type: none"> <li>• If the <b>two 12 hour shifts within the Maternity Unit</b> was agreed, the Committee would review the new shift working, one year on. Item to be added to the Committee work programme;</li> <li>• the Committee review the number of times <b>the Maternity Unit had needed to close</b> again in six months time. Item to be added to the Committee work programme;</li> <li>• <b>one to one care for mothers in established labour</b> - the Committee to review the matter again in one year's time. Item to be added to the Committee work programme;</li> <li>• Committee establish whether <b>the Maternity Unit's new Early Labour Triage Telephone Service</b> has led to any</li> </ul>	ELLA HUTCHINGS/ CHARLES YANKIAH	23.03.11	<p>Mar 2012</p> <p>Sep 2011</p> <p>Mar 2012</p> <p>Mar 2012</p>	

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS
	<p>mothers giving birth prior to admission to the Unit as the service had only recently been introduced and it was only moving to 24 hour access in a few months time, the Committee would review the situation in one year's time. Item to be added to the Committee's work programme;</p> <ul style="list-style-type: none"> <li>• Members of the Committee receive a <b>short tour of the Maternity Wards during their next visit to the Maternity Unit.</b> Democratic Services discuss the matter with the Maternity Unit and if possible arrange a date for the visit;</li> <li>• the Committee <b>request that the Royal Berkshire Hospital review arrangements for women who give birth to known stillborn babies</b> to allow full separation from the normal labour ward and to give grieving patients the privacy they require; and</li> <li>• a copy of the <b>Members report be sent to the Royal Berkshire Hospital Maternity Unit,</b> with the Committee's thanks to the Unit's staff for their kind assistance during an informative and interesting visit.</li> </ul>			To be confirmed	
4.	<p><b>MINUTE NO. 12 – LINK ANNUAL REPORT</b></p> <ul style="list-style-type: none"> <li>• A copy of the <b>Community Engagement Survey 2010</b> be made available and circulated to the Committee</li> <li>• A <b>financial assessment</b> of the Wokingham LINK be submitted to the next meeting of the HOSC</li> <li>• <b>Parents Experience of CAMHS</b> – steering group waiting to be invited to be involved in review</li> </ul>	TONY LLOYD CHRISTINE HOLLAND	31.05.11	02.08.11 28.09.11	
5.	<p><b>MINUTE NO. 15 – ROYAL BERKSHIRE HOSPITAL CLINIC WAITING TIMES</b></p> <ul style="list-style-type: none"> <li>• The National Outpatient Survey Action Plan (NOSAP) be</li> </ul>	LISA GLYNN/ NICOLA WESSA	31.05.11	JAN 2012	

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS
	submitted to the Committee within 4/5 months <ul style="list-style-type: none"> <li>• The Steering Committee be invited to attend HOSC when the NOSAP is being presented</li> </ul>				
6.	<b>MINUTE NO. 22 – ADULT SAFEGUARDING</b> <ul style="list-style-type: none"> <li>• the Chairman to assist in writing a letter on behalf of the Committee to the Chief Constable West Berkshire expressing concerns regarding the risk of losing the Specialist Adults Co-ordinator who has been a great support to the team in terms of specialist knowledge;</li> <li>• a report be submitted to the Committee at the November meeting regarding detailed information in relation to the number of referral's, the outcomes and comparable data; and</li> <li>• an update be submitted to the Committee within 6 months time providing additional information regarding the following               <ul style="list-style-type: none"> <li>○ The alleged perpetrators – details about the paid staff cases including any disciplinary action and impending cases and outcomes;</li> <li>○ Communication</li> <li>○ Framework-i</li> <li>○ Staff Training</li> </ul> </li> </ul>	Linda MacEachen	02.08.11	ASAP  NOV 2011  MAR 2012	
7.	<b>MINUTE NO. 23 - CARE QUALITY COMMISSION</b> <ul style="list-style-type: none"> <li>• Sue Sheath provide information to be circulated to the Committee regarding the decision to delay the consultation</li> </ul>	SUE SHEATH	02.08.11	ASAP	

ITEM NO.	ITEM/SUBJECT	OFFICER RESPONSIBLE	DATE OF MEETING	DUE DATE	COMMENTS
	in relation to the GP registration; and <ul style="list-style-type: none"> <li>an update on the CQC be submitted for the November 2011 meeting.</li> </ul>			NOV 2011	
9.	<b>HEALTH CONSULTATIONS</b>  a) <b>Consultation on Proposed changes to regulations for Care Quality Commission Registration</b> – Closing date: 7 October 2011 (Launched 18 July 2011) b) <b>Consulting on Preventing Suicide in England</b> – Closing date: 11 October 2011 (Launched 19 July 2011) c) <b>NHS Pension Scheme</b> – Closing date: 21 October 2011 (Launched 28 July 2011) d) <b>Fundamental Review of Data Returns</b> – Closing date: 22 November 2011 (Launched 30 August 2011) e) <b>Consultation on Allocation Options for Distribution of Additional Funding to LA</b> – Closing date: 24 October 2011 (Launched date: 27 July 2011) f) <b>Developing Safe and Sustainable Acute Services in South Central</b> – Closing date: 30 September 2011 (Launch date: 23 August 2011) g) <b>Joint Strategic Needs Assessment</b> – Closing date: 11 October 2011 (Launch date: 13 September 2011)	<b>CHARLES YANKIAH</b>  ALL MEMBERS  ALL MEMBERS  ALL MEMBERS  ALL MEMBERS  ALL MEMBERS  ALL MEMBERS  ALL MEMBERS	  18.07.11  19.07.11  28.07.11  28.09.11  28.09.11  28.09.11  28.09.11	  07.10.11  11.10.11  21.10.11  22.11.11  24.10.11  30.09.11  11.10.11	
10.	<b>TRAINING</b>				